

CONGREGATIONAL RECORDER CHANGE REQUEST

Return to Mission Center Office - 9017 Chillicothe Rd., Kirtland, OH 44094

Fax: (440) 256-5533

RECORDER CHANGE FOR:

Congregation Name

Effective Date - MM/DD/YY

ADD:

Name of new recorder

Baptismal Number

Street

Email Address

City, State, ZIP Code

(Area Code) Phone Number

DELETE:

Name of current recorder

Effective Date - MM/DD/YY

Does the new recorder have a computer?

Yes No

Would the new recorder like inquiry access to Shelby?
(requires a computer with email & internet access)

Yes No

**Send or fax to the Mission Center office for approval
by the Mission Center Recorder**

Signed:

Mission Center Recorder